



SETSOTO LOCAL MUNICIPALITY

INTERNAL / EXTERNAL ADVERTISEMENT

Setsoto Local Municipality, with its seat in Ficksburg, Free State, is an equal opportunity, affirmative action employer with clear employment equity targets. It is the municipality's intention to promote equity through the filling of posts, according to the set Employment Equity targets. Qualified persons, women, and people with disability with the skills and expertise to discharge the duties of the under-mentioned positions are invited to apply. The Whites and Indians Males and Female are also encouraged to apply.

DIRECTORATE : CORPORATE SERVICES
DIVISION : ADMINISTRATION AND SUPPORT
POSITION : GENERAL WORKER X 2
UNIT : FICKSBURG X 2
SALARY : R 123 572.20 per Annum (PL 15/4)

REQUIREMENTS Basic literacy. Candidate must have 0-1 year working experience. Candidate be healthy and physically fit with a sound mind. Candidate be able to carry out verbal and written instructions.

COMPETENCIES Candidate be punctual at work all the time. Be able to work with other team members. Be able to report any damage and communicate well with others. Candidate should be able to work independently and as part of a team.

DUTIES Candidate should perform basic, routine functions and follow instructions. Perform duties such as sweeping and mopping floors. Receive and understand instructions correctly. Perform routine inspections to check if spaces like restrooms, kitchens, and public are always sanitary. Be able to clean the floor using manual or mechanical cleaning equipment e.g (mops, vacuum cleaner, floor cleaners). Provide cleaning services and general up-keeping of the municipal building and offices.

ENQUIRIES Recruitment Officer (Mr. Gift Motleleng), tel (051) 933 9300

NOTE Applications must be accompanied by a recently updated Curriculum Vitae, as well as certified copies of all qualifications and Identity Document. Failure to submit requested documents will result in your application not being considered. Applicants who do not receive feedback within two months from the closing date must accept that their application was unsuccessful. Short-listed candidates will be subjected to reference checks, vetting, and signing of indemnity forms. A candidate who canvasses for preference will be disqualified. Applications received after the closing date will not be considered.

Please send your applications to the Municipal Manager, Setsoto Local Municipality, P O Box 116, Ficksburg 9730. Faxed or e-mailed applications will be automatically disqualified.

Closing date 9th July 2024. before the end of the business day (16h30).

Mrs. NF MALATJIE
MUNICIPAL MANAGER